**Basic Word Processing**

Most word processing programs have basic graphic design features. A basic knowledge of these features will be very useful for making simple posters, reports, or just adding sophistication to your documents.

**Assignment 1 – Types of Design**

Create a visual infographic to outline the different types of designs. Include definitions and images. Please include the following types of design:

• Architectural Design  
• Mechanical Design  
• Robotics and Control System Design   
• Apparel and Textile Design  
• Interior Design  
• Industrial Design  
• Civil Design



Skills

* Cut/Paste images
* Resize images
* Crop images
* Place and modify text
* Place images on different layers
* Modify image wraps
* Place and modify shapes and lines
* Place and modify text boxes
* Modify Margins
* Create a PDF file
* Save to shared drive
* **Group objects**
* **Working with layers**

Be able to define and discuss which of the following basic principles of graphic design are being used in your work.

* White Space
* Repetition
* Proximity
* Alignment
* Contrast
* Hierarchy
* Dominance

Principles

Don’t try to incorporate them all!

**Submit a paper copy and a PDF copy in one note, including answers to the questions on the next page.**

Resources:

<http://www.makeuseof.com/tag/5-basic-principles-graphic-design-take-granted-everyday/>

<http://www.presentationzen.com/chapter6_spread.pdf>

<https://designschool.canva.com/blog/five-principles-design-can/>

**Questions.** Define the following design concepts/techniques in your own words. Provide and illustrative example if you wish.

White/Negative Space:   
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Repetition:

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Proximity:

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Alignment:

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Contrast:

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Hierarchy:

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Dominance:

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